Appointment of Clinical Fellow (Core) In Neurosurgery

Available from 02 August 2023 until 06 February 2024

Post Reference No. 180-CFC-4480

Medical Staffing Department
Box: 154
Cambridge University Hospitals NHS Foundation Trust
Cambridge Biomedical Campus
Hills Road, Cambridge
CB2 0QQ

Medical Staffing: 01223 596311
cuh.medical.staffing@nhs.net
www.cuh.nhs.uk
The Department of Neurosurgery

The programme in Neurological Surgery in Cambridge has an excellent reputation. The unit has strong links with the University and has a very active programme of clinical research to which junior doctors are expected to contribute. The junior doctors are expected to make a significant contribution to the hospital and regional audit and educational programmes.

Cambridge occupies a unique position nationally with respect to other Neurosurgical training units. This arises because of the large referral base and extensive research infrastructure. The unit provides training and experience in all aspects of neurosurgery (see below) and neuroscience research. There is a particular emphasis on clinical studies into the pathophysiology and treatment of traumatic and ischaemic brain injury.

The Wolfson Brain imaging centre provides unique functional and structural brain imaging in immediate proximity to the Neurosciences Intensive Care Unit. We aim to train neurosurgeons to the highest clinical and academic standards.

Staffing: NHS and Academic

There are 13 NHS and 6 Honorary Neurosurgeons based on the Addenbrooke’s Hospital site.

<table>
<thead>
<tr>
<th>NHS Consultants</th>
<th>University (Honorary Consultants)</th>
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<tbody>
<tr>
<td>Mr Rodney Laing (Spine)</td>
<td>Professor Peter Hutchinson (Trauma)</td>
</tr>
<tr>
<td>Mr Richard Mannion (Skull base/Spine)</td>
<td>Mr Adel Helmy (Neuroinflammation, Skull Base, Vascular, Trauma)</td>
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<tr>
<td>Mr Robert Morris (Oncology/Functional)</td>
<td>Mr Stephen Price (Neuro-oncology Imaging)</td>
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<tr>
<td>Mr Thomas Santarius (Oncology/Paeds)</td>
<td>Mr Mark Kotter (Spine)</td>
</tr>
<tr>
<td>Mr Matthew Garnett (Hydrocephalus/Paeds)</td>
<td>Mr Richard Mair (Neuro-oncology)</td>
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<tr>
<td>Mr John Crawford (Spinal Deformity)</td>
<td>Mr Alexis Joannides (Hydrocephalus, neuro-oncology)</td>
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<tr>
<td>Mr Rikin Trivedi (Vascular/Spine/Peripheral Nerve)</td>
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<tr>
<td>Mr Doug Hay (Spinal Deformity)</td>
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<tr>
<td>Mr Ivan Timofeev (Trauma/Spine)</td>
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<tr>
<td>Ms Katherine Holland (Paediatrics)</td>
<td></td>
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<tr>
<td>Mr Ibrahim Jalloh (Paediatrics)</td>
<td></td>
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<tr>
<td>Mr Jibin Francis (Spine)</td>
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<tr>
<td>Mr Mathew Guilfoyle (Vascular and Skull base)</td>
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</table>

The Consultant body is fully supported by a full complement of junior medical staff and 7 Clinical Nurse Practitioners.
Duties of this post

The Work of the Department

The department’s work covers the whole range of Neurosurgical practice. The catchment population is 2.4 million and expanding as a consequence of recent boundary changes and joint appointments of Consultant Neurologists to Addenbrooke’s and district general hospitals previously outside our traditional catchment area. There are 100 adult neuroscience beds on four wards including 21 dedicated ITU / HDU beds.

The Consultants within the department have sub-specialised and special interests cover the following areas:

- Tumours of the cerebello-pontine angle and skull base
- Pituitary tumours
- Cerebrovascular diseases, including aneurysm surgery and carotid endarterectomy
- Disorders of CSF circulation
- Complex and simple spinal surgery
- Paediatric neurosurgery
- Head Injury
- Neuro-oncology

The workload of the department is increasing steadily. There are four operating theatres and 40 sessions covered by Consultant Anaesthetists. The theatres are fully equipped for modern Neurosurgical practice (operating microscopes, CUSA, high speed drills, stereotaxic frame, frameless stereotaxy etc.).

The hospital is equipped with a full range of imaging equipment including MRI, CT, DSA, and Isotope scanning. Interventional radiology is well established for the treatment of aneurysms and AVMs.

Clinical Audit

Participation and contribution to monthly audit meetings is mandatory. An attendance register is kept.

Teaching Duties

Cambridge University Hospitals is a teaching hospital and the Clinical Fellow will be able to undertake an element of teaching for both medical undergraduates and postgraduate students when necessary. This would normally take the form of small group tutorials and demonstrations but on occasions more formal lecturing may be necessary.

Research

Clinical Fellows have the same opportunities as Trainees to undertake research projects.

Teaching and Training

There are excellent library facilities in the Medical school and in the department with a wide range of texts on neurological surgery, together with a reasonable range of journals. Computer-assisted information retrieval is available, both within the departmental and medical school libraries, together with a range of computer-assisted learning facilities. Virtually any medical or scientific journal can be obtained on request.
Educational Opportunities

**EDUCATIONAL OPPORTUNITIES AVAILABLE IN THE DEPARTMENT:**
- **In clinic** – If appropriate, time will be allocated (according to the needs of the service).
- **On ward** – Daily ward rounds with nursing staff and senior members of the medical team (specialty trainees / consultants).
- **In theatre** – Access to elective and emergency operating lists.
- **In Handover session** – Twice daily handovers.

**LOCAL / REGIONAL TEACHING:**
- **Departmental** – Induction training and teaching, weekly neurosurgical lectures.
- **Access to Trust based teaching** - Trust based grand rounds.

**QUALITY IMPROVEMENT / AUDIT:**
- **Details of opportunity to complete projects** – Encouraged with supervision from specialty trainees / consultants.
- **Attendance at M&M** - Risk/governance meetings monthly.
- **Attendance at audit meetings** – Monthly with M&M meetings.

**DEPARTMENTAL/LOCAL INDUCTION:**
- Local induction by trust / departmental induction by specialty trainees.

**OTHER:**
- **Research** – Ample opportunities in this academic department of neurosurgery.
- **Student Teaching** – Ample opportunities to teach medical students.

Cambridge University Health Partners, the academic health sciences centre, in conjunction with the Institute of Continuing Education at The University of Cambridge are pleased to offer a one year Postgraduate Certificate in Clinical Medicine to all clinicians employed in Cambridge. Further details and registration: [www.ice.cam.ac.uk/ClinMed](http://www.ice.cam.ac.uk/ClinMed)

**Study and Research**

You are eligible for up to 30 days study leave per annum pro rata in agreement with your clinical lead. Study leave allowance is £300 per annum, pro rata.

**Arrangements for Leave**

The annual leave entitlement for a full-time Clinical Fellow is based on a standard working week of five days:

a. On first appointment to the NHS: 27 days
b. After five years’ completed NHS service: 32 days.

Arrangements for booking leave are departmental and will be confirmed as part of local induction.
## Person Specification

<table>
<thead>
<tr>
<th>Entry Criteria</th>
<th>Essential</th>
<th>Desirable</th>
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</thead>
<tbody>
<tr>
<td><strong>Qualifications</strong></td>
<td>Full Registration and a Licence to Practice with the General Medical Council at time of application</td>
<td>ATLS Course</td>
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<td>CChISP</td>
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<td></td>
<td>Presentations/Publications</td>
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<td></td>
<td></td>
<td>MRCS or equivalent qualification</td>
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<tr>
<td><strong>Experience</strong></td>
<td>Completion of a UK Foundation Programme or equivalent</td>
<td>Specialty Registrar or equivalent experience in Neurosurgery in the UK or equivalent</td>
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<td>Able to deal with general emergency admissions</td>
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<td>Logbook indicating validated experience of appropriate range and number of clinical procedures</td>
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<tr>
<td><strong>Skills / Ability / Knowledge</strong></td>
<td>Basic surgical skills and patient care</td>
<td>Basic computer skills including Microsoft word and Outlook</td>
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<td>Competence in pre-operative and post-operative management of general surgical patients</td>
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<td></td>
<td>Good organisation</td>
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<td></td>
<td>Ability to organise own learning and time</td>
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<tr>
<td><strong>Qualities / Attributes</strong></td>
<td>Ability to work as part of a team</td>
<td>Ability to undertake research projects and audit</td>
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<td></td>
<td>Ability to keep good medical records and communicate with other hospital departments and primary care</td>
<td>Show interest in investigative, audit and research work outside immediate clinical responsibility</td>
</tr>
<tr>
<td></td>
<td>Ability to understand and communicate with patients and colleagues</td>
<td></td>
</tr>
<tr>
<td>Entry Criteria</td>
<td>Essential</td>
<td>Desirable</td>
</tr>
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<tr>
<td>Language Requirements</td>
<td>The applicant must have demonstrable skills in listening, reading, writing and speaking in English that enable effective communication about medical topics with patients and colleagues, as set out in the GMC’s Good Medical Practice (2014)</td>
<td>If the Primary Medical Qualification including clinical contact was not carried out using English, applicants must either:</td>
</tr>
<tr>
<td></td>
<td>• Have an academic IELTS score of at least 7.5 in each domain and overall, or demonstrate equivalence by providing evidence of English language skills or • Complete the Occupational English Test (OET) and achieve grade B in each of the four domains tested in the OET to meet the GMC’s requirements</td>
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General Information

Cambridge University Hospitals NHS Foundation Trust (CUH) in profile

We are one of the largest and best known acute hospital trusts in the country. The ‘local’ hospital for our community, delivering care through Addenbrooke’s and the Rosie, CUH is also a leading regional and national centre for specialist treatment.

The hospital fulfils a number of important functions: its three main core activies are clinical care, research and teaching. It is the local hospital for people living in the Cambridge area, providing emergency, surgical, medical and maternity care but as well as delivering care, it is also:

• A leading national centre for specialist treatment for rare or complex conditions such as organ transplantation, cancer, neurosciences and paediatrics. (For further information about clinical services www.cuh.nhs.uk/services-0)
• A government-designed biomedical research centre and part of the National Institute for Health Research (NIHR)
• One of six academic health science centres in the UK
• A university teaching hospital with a worldwide reputation
• A partner in the development of the Cambridge Biomedical Campus.

Our vision is to improve people’s quality of life through innovative and sustainable healthcare.

Our CUH Together Strategy has been developed with staff, patients and partners. Patients are central to everything we do and we want to ensure that CUH is an exciting and supportive place to work. Our vision is to improve people’s quality of life through innovative and sustainable healthcare. We will deliver our vision in a way that is consistent with our values of Together – Safe | Kind | Excellent, and the associated behaviours that define how we care for our patients and work with our colleagues and partners.

Our strategy has four key priorities:

• Improving patient journeys
• Working with our communities
• Strengthening the organisation
• Contributing nationally and internationally

We share our site with a range of other organisations including the University Clinical School, the National Blood Authority, and laboratories funded by the Medical Research Council (MRC), the Wellcome Trust and Glaxo SmithKline, University of Cambridge Hutchison/Cancer Research UK (CRUK) Cancer Centre and The Medical Research Council’s facility to house the Laboratory of Molecular Biology. The most recent addition is Royal Papworth Hospital which relocated to the Campus in April 2019. Building is currently underway on a new global R&D Centre and Corporate HQ for AstraZeneca.

In December 2018 it was announced that The Cambridge Childrens Hospitals will be added to the campus with construction due to start in 2024. The Childrens Hospital vision is to treat the whole child, not just the illness or condition.

The children’s hospital project will be delivered through an innovative joint proposal between ourselves, Cambridgeshire and Peterborough NHS Foundation Trust (CPFT), providing mental health services and the University of Cambridge, providing world-leading academic research. We are acutely aware that this hospital needs to provide support to develop and strengthen paediatrics across the whole region and we will be working with our networks to build a shared vision for this. The partnership is pioneering the full integration of physical and inpatient mental healthcare in the same setting, alongside ground breaking genomic science and mind and body mental health research to find new ways of preventing and detecting childhood diseases. The
hospital will provide a permanent and sustainable home for CPFT’s inpatient children and young people’s mental health services currently provided on the Ida Darwin site in Cambridge.

It is an exciting time for the city and the region. For us at CUH, being based at the heart of the Cambridge Biomedical Campus means we are perfectly situated to make the most of the opportunities that are arising.

We pride ourselves on the teamwork, energy and commitment of our excellent staff – they are our most important assets. Recognising this, we have taken a positive approach to supporting them in their work through schemes to help work-life balance, improvements in the working environment and initiatives to make it easier for staff to explore new career opportunities and to develop professionally and personally.

Cambridge University Hospitals - Board of Directors

**Chair and Chief Executive:**
Dr Mike More – Chair
Roland Sinker – Chief Executive

**Non-Executive Directors:**
Daniel Abrams
Adrian Chamberlain
Dr Annette Doherty
Professor Ian Jacobs
Ali Layne-Smith
Professor Patrick H Maxwell
Rohan Sivanandan
Professor Sharon Peacock

**Executive Directors:**
Nicola Ayton – Chief Operating Officer
Dr Sue Broster – Director of Innovation, Digital and Improvement
Mike Keech – Chief Finance Officer
Dr Ashley Shaw – Medical Director
Claire Stoneham – Director of Strategy and Major Projects
Lorraine Szeremeta – Chief Nurse
Ian Walker – Director of Corporate Affairs
David Wherrett – Director of Workforce

Cambridge University Hospitals NHS Foundation Trust in detail

Last year 58,086 men, women and children were treated as inpatients, 130,729 people attended accident and emergency, and there were 868,889 visits to outpatient clinics (2021/2022 figures). CUH medical staff hold clinics in 14 different regional hospitals so that patients do not have to travel to Cambridge. Nearly 100 of our Consultants hold some form of joint appointment with a dozen neighbouring hospitals.

CUH is a teaching hospital for medical undergraduates and postgraduates, nurses and students in other clinical professions and has a variety of initiatives to encourage life-long learning. Many training schemes are in place in our National Vocational Qualification Centre, Postgraduate Medical Education Centre and Learning Centre. Training schemes include cadet schemes in nursing, office technology, science, modern apprenticeships in clinical engineering and supporting training placements for biomedical scientists.

CUH has:
- Around 11,000 staff of which approx. 2,000 are medical and dental staff
- 5,573 births per year
- Around 1,000 beds
- 163,599 admissions including inpatients, day cases and births (2020/2021 figures)

During 2020/21 we saw a significant fall in the number of patients treated due to the impact of COVID. This was reflected not only in a decrease in emergency patients due to lower demand, but also a reduction in elective patients due to infection control measures and less theatre capacity.

Addenbrooke's history

Addenbrooke's was one of the first provincial, voluntary hospitals in England. The Hospital opened its doors in 1766 with 20 beds and 11 patients. Dr John Addenbrooke, a fellow and former Bursar of one of the Cambridge Colleges, left just over £4500 in his will "to hire and fit up, purchase or erect a small, physical hospital in the town of Cambridge for poor people".

In 1540, two centuries before Addenbrooke's was founded, the Regius Professorship of Physic in the University of Cambridge was founded by Henry VIII. Medical training on a modest scale developed at Addenbrooke's during the late 1700s, and in 1837 (the year of Queen Victoria's accession to the throne) the hospital became a recognised school of medicine.

Addenbrooke's grew rapidly during the 19th and early 20th centuries, as medical science developed. By the 1950s, the hospital was having difficulty accommodating the expansion generated by the introduction of the National Health Service.

In 1959, building began on a new 66-acre site south of Cambridge, and the first phase of the Hospital was opened by Her Majesty the Queen in May 1962. Work continued to provide the majority of Addenbrooke's as we know it today, with a fully-fledged Clinical School being established in 1976.

1766 Addenbrooke's Hospital was opened in Trumpington Street
1847 The first general anaesthetic using ether at Addenbrooke's was carried out two weeks after it was first used in the USA
1918 Addenbrooke's welcomed its first female medical student
1962 New site on Hills Road was officially opened by the Queen
1966 The first kidney transplant in the NHS was carried out at Douglas House Renal Unit
1968 Professor Sir Roy Calne carried out the first liver transplant in the NHS
1975 The first open heart surgery was carried out at Addenbrooke's
1981 Addenbrooke's first whole body scanner opened by Prince of Wales
1983 The Rosie Hospital was opened on the Addenbrooke's Campus
1984 Last patient left the 'old' Addenbrooke's Hospital site in Trumpington Street
1992 Addenbrooke's NHS Trust formed
1995 MRC Cambridge Centre for Brain repair opened by Duke of Edinburgh
2004 Addenbrooke's Hospital becomes a Foundation Hospital as is known as- Addenbrooke’s Hospital Cambridge University Hospitals NHS Foundation Trust
2006 Addenbrooke’s Hospital was named one of five National Institute for Health Research comprehensive biomedical research centres
2007 New European headquarters for Cancer Research UK based on the campus were opened by the Queen
2009 CUH and local partners in clinical care, education and research became one of the government's new academic health science centres, forming an alliance called Cambridge University Health Partners
2009 CUH was named by Dr Foster as one of the country's best performing trusts for patient safety
2012 CUH is now the designated level 1 Major Trauma Centre for the East of England region
2014  Our new electronic patient record system (EPIC) was implemented at CUH making us the first hospital in the UK to go paperless

2019  The Royal Papworth Hospital was opened by Queen Elizabeth II

Positioning for the future

Cambridgeshire is one of the fastest growing counties in the UK and it is estimated that the number of people over 45 years of age will rise by 55% over the next 20 years, and the county will see the continued expansion of research, business and high-tech industries.

Planning is already well advanced for additional capacity to meet this growing local demand. But it is not just a matter of providing extra beds and recruiting extra staff. The hospital needs to ensure high standards of patient care by supporting training and education for staff, and work closely with NHS partners and others to ensure that care is tailored to the needs and expectations of users. This is likely to involve developing some alternatives to hospital-based care.

Another challenge will be to ensure that improvements in clinical facilities keep up with the rapid pace of research investment, and that processes and governance support this growing research activity, some of which involves sensitive ethical, legal and social issues.

CUH contributes to the economic strength of the greater Cambridge area as a major employer and, with our research partners, to the biotechnology sector. As a public benefit corporation, the new NHS Foundation Trust will work in partnership with other local bodies, primarily local authorities and education providers, to support sustainable economic development in the locality.

Research and development

Cambridge medical research enjoys a world-wide reputation. More organisations and more individuals continue to be attracted to the city; working alongside each other they have created one of the richest pools of clinical and scientific knowledge and expertise not only in the country but in the world. At CUH this is reflected in clinical teams working in the hospital alongside world-class scientists from a wealth of internationally renowned organisations such as the Medical Research Council (MRC) which shares the hospital campus. Doctors and scientists collaborate across disciplines and specialties and it is this co-existence of experience and expertise that fosters translational research – turning basic science into new drugs and new therapies giving patients innovative and excellent care.

We work with many partners in other NHS organisations, universities, research councils, research charities and industry to provide infrastructure and networks to build research capacity and support clinical research.

With the University of Cambridge, CUH is a partner in the National Institute for Health Research (NIHR) Cambridge Biomedical Research Centre (CBRC). This partnership uses our combined strengths in biomedical science – the science that forms the basis of medicine including scientific laboratory-based knowledge and understanding – and translates them into clinical research. Established in 2007 the centre was recently awarded funding of £114.5m for 2012 to 2017. It was judged by the international selection panel as to have an outstanding breadth of world-leading investigators and represented the UK’s primary academic resource in biomedical research.

Outstanding facilities for research exist in Addenbrooke’s Clinical Research Facility (ACRC) which includes the Wellcome Trust Clinical Research Facility and the Clinical Investigation Ward. For example the CIW includes a research endoscopy suite and area dedicated to intravenous treatment including cancer chemotherapies.
University of Cambridge School of Medicine

The University of Cambridge School of Clinical Medicine is a major centre for biomedical research and education of world leading quality. In the most recent University Funding Council Research Selectivity Exercise Cambridge shared the highest score for any Medical School in the country. Whilst the University of Cambridge has granted medical degrees since at least 1363, the university could not offer undergraduate clinical education until the Clinical School was formally established in 1975 with purpose built accommodation at Addenbrooke's. In addition to these facilities comprising lecture theatres, seminar rooms and first class medical library, a postgraduate education centre was opened in the Clinical School building in 1980. The most recent HEFC teaching quality assessment of the undergraduate clinical education judged the learning facilities and the teaching in the clinical school to be of the highest quality.

Cambridge University Health Partners, the academic health sciences centre, in conjunction with the Institute of Continuing Education at The University of Cambridge are pleased to offer a one year Postgraduate Certificate in Clinical Medicine to all clinicians employed in Cambridge. Further details and registration: http://www.ice.cam.ac.uk/mst-clinical-medicine

General Information

Cambridge is a city in the East of England, home to the University of Cambridge and one of the fastest growing technology hubs in the UK. The Arts Theatre within Cambridge is thriving and there are many musical activities to enjoy. The Fitzwilliam Museum is world famous.

For those with children of school age, there is a full range of public and private education institutions covering all age groups.

Cambridge is served by the national motorway network and regular train services to London King’s Cross or London Liverpool Street have a journey time of less than one hour.

Within CUH, the main concourse offers shopping facilities; an advice centre; Bank; cafés; clothes boutique; financial advisory services; hairdressing salon; Marks and Spencer Simply Food; newsagent; The Body Shop; gift shop and on site solicitors. There is a Food Court which offers “fast-food”, as well as conventional options 24 hours a day.

In addition the Frank Lee Leisure and Fitness club provides comprehensive facilities for swimming, racquet sports, a multi-sports hall, a floodlit outdoor multi-sports facility, gym and bar facilities.

The Cambridge University Postgraduate Medical Centre has catering facilities as well as the library, lecture theatres and seminar rooms.

Within the University of Cambridge, there is an unrivalled range of educational facilities, diverse cultural, sporting and other leisure activities.
# Our Trust values and behaviours

<table>
<thead>
<tr>
<th>Values</th>
<th>Behaviours</th>
<th>Love to see</th>
<th>Expect to see</th>
<th>Don’t want to see</th>
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<tbody>
<tr>
<td><strong>Safe</strong></td>
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<tr>
<td></td>
<td>Safety</td>
<td>Shares lessons learned to help others to improve safety.</td>
<td>Always follows agreed safety and wellbeing procedures. Learns from mistakes and asks for help if they need it.</td>
<td>Shows a lack of focus on safety and wellbeing in their day-to-day work.</td>
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<td></td>
<td>Raising concerns</td>
<td>Encourages others to raise concerns about safety or attitude.</td>
<td>Speaks up every time standards on safety, care or dignity are not met. Welcomes feedback.</td>
<td>Keeps concerns to themselves, and rejects feedback about their own behaviour.</td>
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<td></td>
<td>Communication</td>
<td>Seeks ways to enhance understanding of information being communicated to meet people's needs.</td>
<td>Keeps people informed and gives clear explanations in ways people can understand.</td>
<td>Doesn’t give people the information they need. Uses jargon inappropriately.</td>
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<td></td>
<td>Teamwork</td>
<td>Encourage others to contribute and demonstrates better ways of working within and across teams.</td>
<td>Works as part of a team. Co-operates and communicates with colleagues. Values other people’s views.</td>
<td>Excludes others and works in isolation.</td>
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<td></td>
<td>Reassuringly professional</td>
<td>Is constantly aware that what they say and do affects how safe other people feel.</td>
<td>Is calm, patient and puts people at ease. Takes pride in their own appearance and our environment.</td>
<td>Passes on their negativity/stress. Is critical of others or colleagues in front of others. Displays unprofessional appearance.</td>
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<td><strong>Kind</strong></td>
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<td></td>
<td>Welcoming</td>
<td>Goes out of their way to make people feel welcome.</td>
<td>Is polite, friendly, makes eye contact, smiles where appropriate and introduces themselves. ‘Hello my name is...’</td>
<td>Ignores or avoids people. Is rude or abrupt, appears unapproachable/moody.</td>
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<td></td>
<td>Respectful</td>
<td>Applies a broader understanding of the diverse needs of patients/colleagues. Supports others to be themselves.</td>
<td>Treats everyone as an equal and valued individual. Acts to protect people’s dignity.</td>
<td>Ignores people’s feelings or pain. Makes people feel bullied, belittled or judged.</td>
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<td></td>
<td>Helpful</td>
<td>Thinks about the needs of others. Goes the ‘extra mile’ for other people.</td>
<td>Is attentive and compassionate, helps people who need help, or finds someone who can. Never walks by.</td>
<td>Makes people feel like a burden. ‘It’s not my patient/job/problem’.</td>
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<td></td>
<td>Listen</td>
<td>Makes time to listen to people even when busy.</td>
<td>Listens to people in an attentive and responsive manner.</td>
<td>Disinterested, dismissive or talks over people.</td>
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<td></td>
<td>Appreciate</td>
<td>Goes out of their way to make people feel valued for their efforts and achievements.</td>
<td>Encourages people’s efforts. Notices when people live up to our values, says thank you.</td>
<td>Doesn’t notice or appreciate people’s efforts.</td>
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<td><strong>Excellent</strong></td>
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<td></td>
<td>Aiming high</td>
<td>Their positive attitude inspires others to achieve the highest level of quality.</td>
<td>Always aims to achieve the best results.</td>
<td>Accepts mediocrity or means without looking for solutions.</td>
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<td></td>
<td>Improving</td>
<td>Helps others to find creative solutions to problems and shares good practice.</td>
<td>Suggests ideas for better ways of doing things and looks for opportunities to learn.</td>
<td>Resists change: ‘we’ve always done it this way’.</td>
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<td></td>
<td>Responsible</td>
<td>Shows enthusiasm and energy to achieve excellent results.</td>
<td>Takes responsibility and has a positive attitude.</td>
<td>Avoids responsibility. Blames or criticises others.</td>
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<td></td>
<td>Timely</td>
<td>Always respects the value of other people's time.</td>
<td>Is on time, efficient, organised and tidy. Apologises and explains if people are kept waiting.</td>
<td>Misses deadlines or keeps people waiting, without explanation/apology.</td>
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<td></td>
<td>Makes connections</td>
<td>Helps others to understand how services connect.</td>
<td>Thinks beyond their own job and team to make things easier for people.</td>
<td>Focuses on their own department needs to the detriment of the people they serve.</td>
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**Together - Safe | Kind | Excellent**
General Conditions of Appointment

1. This appointment shall be governed by the Terms and Conditions of Service for Clinical Fellows at Cambridge University Hospitals 2018, as amended from time to time, and adhere to Trusts policies and procedures as appropriate.

2. All matters relating to patient’s health and personal affairs and matters of a commercial interest to the Trust are strictly confidential and under no circumstances is such information to be divulged to any unauthorised person. Breach of Trust policy may result in disciplinary action in accordance with the Trust’s disciplinary procedure. A summary of the Trust’s Confidentiality Policy, Data Protection and IM & T Security Policy are provided in the Staff Handbook.

3. Cambridge University Hospitals NHS Foundation Trust is committed to a policy of Equal Opportunities in Employment. A summary is detailed in the staff handbook. Any act of discrimination or harassment against staff, patients, service users or other members of the public will be subject to disciplinary proceedings which could include dismissal.

4. As an employee of a Trust, you are expected to develop the IT skills necessary to support the tasks included in your post. You will therefore be required to undertake any necessary training to support this. As a user of Trust computer facilities you must comply with the Trust’s IM & T Security Policy at all times.

5. You are normally covered by the NHS Hospital and Community Health Services indemnity against claims of medical negligence. However, in certain circumstances (especially in services for which you receive a separate fee) you may not be covered by the indemnity. The Health Departments therefore advise that you maintain membership of your medical defence organisation.

6. The Trust will ensure compliance with the Health and Safety at Work Act 1974.

7. The post is based on a whole time appointment calculated on an average of 40 hours work per week; the salary for this appointment at is £40,257.00 per annum (April 22 figures). This is a fixed nodal pay point and does not increase incrementally.

8. In addition weekend and on-call allowances will be paid where appropriate for agreed hours of duty within the working pattern.

9. This post is superannuable and you will be subject to the NHS Superannuation Scheme unless you chose to opt out.

10. The successful candidate will be expected to complete a medical questionnaire and attend the Cambridge Centre for Occupational Health at Addenbrooke’s for clearance of the form.

11. The Trust requires the successful candidate to have and maintain registration and a license to practice with the General Medical Council and to fulfill the duties and responsibilities of a doctor as set out by the GMC.

12. With the Terms of DHSS Circular (HC)(88) – Protection of Children – applicants are required when applying for this post to disclose any record of convictions, bind-over orders or cautions. The Trust is committed to carefully screening all applicants who will work with children and you will be expected to undertake a 'disclosure' check.

The appointment is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation Act 1974 (Exemptions) Order 1975. Applicants are not entitled therefore to withhold information about convictions which for
other purposes are "spent" under the provision of the Act, and in the event of employing any failure to disclose such convictions could result in dismissal or disciplinary action by the Trust. Any information given will be completely confidential and will be considered in relation to an application for positions to which the Order applies.

13. The appointment is conditional upon the following being received prior to the commencement of employment; full occupational health clearance, satisfactory references, evidence of GMC/GDC registration, immigration status and all medical qualification.

14. This post is not recognised for training.

15. Removal expenses will be available to successful applicants within the limits of the Trust policy.